



City of Saint Paul
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SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING

Monday, November 16, 2015 at 3:30 p.m.

City Hall Conference Room 42

MEETING MINUTES

Members Present:	Tia Anderson, Monica Bryand, Kellie Charles Connor, Jacob Dorer, Diane Gerth, Noel Nix, Paul Raymond, Paul Sawyer, Michael Steward, Darren Tobolt,
Members Excused:	Deb Jessen, My Lee, Mary Morse Marti, Gary Unger
Members Absent:	
Visitors and City Staff Present:	Daley Lehmann, – OFS Paul Kurtz – Public Works Tony Yang - Library

1. The CIB Committee convened at 3:35 pm.
2. Approval of October 12th, 2015 Meeting Minutes

Mr. Tobolt moved for approval, Mr. Nix seconded. All approved.

3. Chair's Comments

Mr. Sawyer spoke about the capital maintenance committee and stated that the committee would have recommendations for the full CIB committee at the next meeting for funding.

Mr. Lehmann mentioned that it was Monica Bryand's last CIB Committee member. The CIB Committee gave her a round of applause and thanked her for her 13 years of service.

4. Action Items.

Library:

RES PH 15-345: Amending the financing and spending plans for the Library Agency Capital Projects for Highland, Sun Ray, and the George Latimer Central Libraries

Mr. Yang first thanked the committee for hearing the resolution and went on to say that the capital projects at all three of the libraries could not have been done without the strong support of the Friends of the Saint Paul Library.

Mr. Yang went on to state that the Central Library project was more expensive than originally thought, but the other two neighborhood library projects came in under budget. The resolution modified the internal loans as well as what project the Friends donation went towards.

Mr. Dorer asked about a library contingency fund. Mr. Lehmann responded by saying that the city uses the CIB Contingency as well as other funding sources for projects such as the library renovation projects. He went on to say that there would not be any use of fund balance due to the fact that the two neighborhood libraries came in under budget, and the savings could be put towards the Central Library.

Mr. Sawyer asked about the City's Internal Loan fund. Mr. Lehmann responded by saying that the city has a fund made up of different revenues and interest earnings that it uses for very specific projects such as the library, the Saint Ballpark, and the city's energy conservation loans. He went on to say that internal loans are charged interest.

Mr. Dorer moved for approval and Mr. Tobolt seconded. All approve.

Public Works:

RES PH 15-337: Amending the financing and spending budgets in the Department of Public Works in order to transfer excess CIB funding from Highland Village Streetscape project into the appropriate CIB Contingency account.

Mr. Kurtz began by saying that the project was funding by street improvement bonds and assessments and came in under budget. Because of this, the CIB funding could be put back into contingency.

Ms. Anderson stated that there was a high participation rate by the Highland Businesses where they were assessed 75% of the project. She asked why were the businesses assessed that high of a rate. Mr. Sawyer asked if the business association was the organization that pitched the idea to the City. Ms. Anderson responded by saying that the business association thought that it was the only way to get the project funded. Mr. Kurtz responded by saying the agreed upon split of 75% business and 25% city was agreed upon before the project began. Mr. Kurtz added that when the city has left over SIB, it can free up CIB because of the assessment associated with the project.

Mr. Steward stated that the business should be made aware of the funding source change. Ms. Anderson asked if the resolution could be amended to mention the SIB funding.

Mr. Tobolt moved for approval and Ms. Gerth seconded. All approve with the exception of Ms. Anderson.

RES PH 15-339: Amending the financing and spending budgets in the department of Public Works by adding \$196,500 of Saint Paul Regional Water Services (SPRWS) financing to the Saint Clair SPSVP Project for work added as an amendment to the contract.

Mr. Kurtz stated that this was a simple update to the project asked for by the water department. The resolution would add the funding to pay for the additional work.

Mr. Dorer asked if the project was the construction currently underway at the Saint Clair and Snelling intersection. Mr. Lehmann responded by saying that the intersection project was the Bus Rapid Transit station MetroTransit was installing.

Mr. Raymond moved for approval and Mr. Nix seconded. All approve.

RES PH 15-340: Amending the financing and spending budgets in the Department of Public Works by adding MSA financing and CIB Financing from the appropriate contingency accounts into the Signalized Intersection Safety Improvements Program.

Mr. Kurtz said that there were several projects that need a little bit more funding due to some internal bills as well as get project funding corrected and in line with expenses.

Mr. Dorer moved approval and Mr. Tobolt seconded. All approve.

5. CIB Project Balance Sheet

Mr. Lehmann talked about the project balance sheet that was included in the packet. The projects were everything still “active” in the system, regardless if the project had been completed yet from 2010 to 2015. He stated that if any CIB Committee member had any questions on a specific project to let him know.

6. Adjourn

Staff:

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